**Card Sort**

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| **Introductory Salutation** | **Body** | **Closing Salutation** | Dear |
| Hey | What’s up? | Happy Saturday | Good morning |
| Hello | You graded my quiz wrong. | What did you tell us to do for homework? | I have a question about my quiz grade. |
| Can we set aside time to meet about my grade? | I appreciate being able to discuss my grade together. | You made a mistake I need fixed. | Sincerely |
| Thank you | See ya | I appreciate your time | Please hurry |
| Please fix this |  |  |  |