

# LETTER-WRITING RUBRIC

Name: \_\_\_\_\_ Hour: \_\_\_\_\_

Content	4	3	2	1	Score
<b>Writing Prompt</b>	Clearly addresses the entire writing prompt	Addresses most of the writing prompt	Addresses some of the writing prompt	Addresses little or none of the writing prompt	
<b>Historical Content</b>	Contains at least two different references to historical events	Contains one reference to historical events	Contains a partial reference to historical events	No reference to a historical event	
<b>Grammar and Mechanics</b>	Free of typos and uses appropriate punctuation, capitalization, and grammar	Mostly free of typos but a few issues with appropriate punctuation, capitalization, and grammar	Some typos and several issues with appropriate punctuation, capitalization, and grammar	Many typos and lacks the use of standard punctuation, capitalization, and grammar	
<b>Total</b>					
<b>Comments</b>					